

Gratiot County Fair for Youth 2022-23 Committees

Awards Ceremony/Trophy Photos

- Transport awards from fair office to covered arena
- Set-up tables in covered arena set up closer to the south edge of arena for awards, PA system with wireless microphone
- Fair coordinator will have list of awards with recipients (will need 4 lists one for announcer, helper, and for trophy photos)
- Arrange awards in order on tables
- Announce award winners, distribute awards, and congratulate winners with help of fair board teen representatives and fair royalty
- Arrange group/category winners in front of announcer stand after awards are presented.
- Assist photographer with names of award winners using list provided.
- Teen reps. are part of this committee. No extra meetings necessary.
- Return awards not picked up to the fair office

Chair:

Members: Samantha Sinclair

Budget and Finance

- Evaluate budget at year end to make sure expenses were in range and then determine why there were discrepancies.
- Plan the budget for the next fiscal year based on past expenses and income and forecasting future expenses and income
- Determine fair coordinator compensation according to the guidelines
- Present proposed budget to fair board for final approval.
- Treasurer is chairman of the committee, other members are the executive board, and fair coordinator
- Requires some extra meetings

Chair: Martha Stellow

Members: Chuck Efaw, Brent Skinner, Jason Lombard

Building and Grounds

- Evaluate buildings and grounds and plan repairs, renovations, capital improvements
- Evaluate, change, and add to the 5 year plan
- Obtain/ evaluate bids for project(s)
- Present recommendations and cost of projects to the fair board for approval
- Work with budget and finance committee to get major projects on the budget
- Oversee building and grounds projects as needed
- Requires some extra meetings
- Vice-president is chairman of this committee, usually has 4 other members

Chair: Jason Lombard

Members: Keegan Humm, Brent Skinner, Clay Mills, Kent Humm, Matt Jorae, Larry Richards, Adam Wood, Jake Cary, Jack Butcher, Chuck Efaw

Camping

- Evaluate and recommend changes to current camping rules
- Oversee set-up of campgrounds as needed i.e. paint campsite boundaries, label power boxes
- Any camping disputes that cannot be resolved according to the camping rules will be brought to the fair board for resolution.
- Check for unoccupied sites Sun. evening or Mon. morning
- Requires at least one extra meeting
- Present any recommendations or camping rule changes to the fair board for final approval

Chair: Martha Stellow

Members: Keegan Humm, Brent Skinner, Kent Humm, Larry Richards, Jason Lombard, Chuck Efaw, Becky Hirschman

FUNDRAISING COMMITTEES

Additional Fundraising Events

- Planning for additional fundraisers
- Determine if current fundraising events are happening this year

Golf Outing

- Meet before event to plan: location, date (3rd Thurs. in June), menu for lunch and dinner, caterer, auctioneer etc.
- Help solicit hole sponsors & find teams

Road Auction

- Promote Road Sign Auction and get participants to attend the dinner
- Help as needed with road sign auction

Fair Dinner Dance

- Meet before event to plan: location, menu, decorations, caterers, etc.
- Solicit silent auction items
- Help promote event and sell tickets
- Help with set-up and decorations as needed
- Set-up silent auction items
- Help as needed during event: take tickets, close silent auction tables, sell raffle tickets, buyer check out, clean-up as needed.

All Fair Board Members will help with ticket sales, solicit silent auction items, and as needed during the event.

Chair: Kent Humm

Members: Adam Wood, Martha Stellow, Jason Lombard, Fortney Ward, Martha Stellow

Fair Exhibitor Dance

- Meet before event to plan: DJ or other music, refreshments (usually have pizza, popcorn, and punch/lemonade)
- Secure other parents/volunteers to help with: handing out armbands, serving refreshments, pick-up pizzas, patrol perimeters, clean-up, etc.
- Oversee set-up for dance: large animal sale committee and many other volunteers will help with tear down of auction sale items, will need direction from committee for set-up of tables for refreshments, handing out armbands, etc.
- Oversee clean-up after the dance
- Teen reps are part of this committee

Members: Teen Reps., Fair Intern(s), Taylor Gager, Larry Richards

Fair Schedule

- Meet with fair coordinator to evaluate past year's schedule and draft current year schedule
- Obtain input or clarification from others i.e. superintendents, other committees, etc.
- Present recommendations and schedule to the fair board for final approval

Chair: Chuck Efaw

Members: Darcy Martyn, Jason Lombard, Matt Jorae, Adam Wood, Brent Skinner, Laurie Gager, Becky Hirschman

Large Livestock

- Meet as necessary and the one mandated meeting after fair with Superintendents.
- Evaluate and draft changes for the large livestock division regarding rules, schedule, classes, awards, and any other issues directed to the committee from the fair board or that arise from exhibitor evaluations
- Present list of possible judges for the fair to the fair coordinator by November following the fair
- Present committee recommendations for final approval by the fair board
- Voting members of the committee include the chairman, large livestock superintendents (horse, beef, feeder, sheep, swine, and dairy) and 3 at-large members appointed by the fair board.
- Meetings are open to others interested in the large livestock area for comment only see above for those able to vote on issues
- Each committee will consist of 10 voting members (6 specie superintendents, 1 appointed FB member and 3 other members appointed by the FB) Among the 10 voting members a committee chair and secretary will be selected and they will report to the FB. These Committee members are the only individuals that may cast a vote on any/all recommendations that will be taken to the FB. Others are greatly encouraged to attend the meetings to give in-put and feedback.
- This committee is an advisory group only. No such committee appointed by the Board shall be authorized to keep their own bank accounts separate from that of the GCFY, and no committee member or committee may commit the GCFY to any financial obligations or add to or demolish any physical property on the fairgrounds without the express consent of the governing Board.
- An advisory committee formed by the GCFY Board of Directors may be abolished by the same method in which it was formed.

Chair: Brent Skinner

Members: Jami Bebow, Samantha Sinclair, Amiee Taylor, Adam Wood, Laurie Gager, Becky Hirschman, Beth Gruden

Off Road Vehicles

- Meet as necessary
- Review rules, determine any changes or additional rules needed
- Present recommendations to the fair board for final approval
- Make sure any licensing supplies are available i.e. special license to be placed on vehicle during fair week
- Any ORV disputes that cannot be resolved by the rules will be brought to the fair board for resolution

Chair: Keegan Humm

Members: Jason Lombard, Jack Butcher, Brent Skinner, Kent Humm, Larry Richards, Chuck Efaw

Opening Ceremonies

- Meet before event
- Plan opening ceremonies to include: welcome, pledges, introduction of fair board and special guests, recognition of donors, recognition of outstanding individual and business, recognition and coronation of fair royalty
- Oversee set-up of covered arena (see map)
- Make sure flags (American, State, 4-H , and FFA) are in designated holders at east end of the covered arena
- Make sure PA is working and wireless microphone is available
- Fair board president is chair of committee, fair royalty superintendent will be on committee

Chair: Chuck Efaw

Members: Fair Interns, Teen Reps

Parking Committee

- Meet as needed
- Review and recommend changes as needed for parking procedures, parking areas, i.e. handicap, livestock trailers, merchant/vendor etc.
- Evaluate need for any additional signage or equipment needed and obtain prices or bids for needed equipment
- Present any recommendations or cost of projects to the fair board for final approval
- Meet with parking worker supervisors or group leaders before the fair as needed
- Review parking procedures, handling of money, paperwork to fill out, etc. with fair board before start of fair
- Oversee set-up of parking areas (see map)

Chair: Martha Stellow

Members: Keegan Humm, Kent Humm, Brent Skinner, Jake Cary

Small Animal

- Meet as necessary
- Evaluate and draft changes for the small animal division regarding rules, schedule, classes, awards, and any other issues directed to the committee from the fair board or from exhibitor evaluations
- Present list of possible judges for the fair to the fair coordinator
- Present committee recommendations for final approval by the fair board
- Voting members of the committee include the chairman, small animal superintendents (rabbit, poultry, companion animals, dog, goats) and 4 at-large members.
- Meetings are open to others interested in the small animal area for comment only see above for those able to vote on issues

Chair: Darcy Martyn

Members: Clay Mills, Olivia Waldron, Greg Wolfe, Martha Stellow, Jennifer Richardson, Lindsey Giles-Austin

Superintendent

- Meet yearly and as needed
- Review and recommend changes as needed to the superintendent policy and procedure, superintendent expectations, and any forms to include application and evaluation
- Review new superintendent applications and come up with recommendation
- Complete performance review of current superintendents as needed
- Present any recommendations to the fair board for final approval
- Assist with any training or meetings with superintendents as needed

Chairman/Members: Fair Board Executive Committee

Darcy Martyn, Amiee Taylor, Clay Mills, Laurie Gager, Shanna Smith, Samantha Sinclair, Brent Skinner

Vendor Committee

- Review fair vendor fee and application
- Work with Fair Office to map out registered vendors.
- Work with implement dealers to find space for their equipment
- Map out vendors

Chairman: Darcy Martyn

Members: Larry Richards, Jake Cary